

## **TCA Snow Call Procedures**

TCA partners with ASD20's Security and Transportation Division to assure consistency in determining weather related school closures throughout the Fall/Winter/Spring inclement weather season.

The most important consideration in deciding upon a weather related closure will always be travel safety.

The District 20 Transportation Department considers the following factors in making any weather-related decision:

- Snow Accumulation
- Road Conditions
- Ability to Access Buildings
- Weather Conditions
- Temperature
- Visibility
- Wind-Chill
- Weather Forecast

In addition, the District 20 Transportation Department performs the following:

- Receives up-to-the-minute weather updates from local weather consultants.
- Consults with El Paso County and the City of Colorado Springs regarding their road sanding plans.
- Exchanges vital weather information and road conditions with neighboring school districts.
- Consults with the U.S. Air Force Academy to determine if they are going to delay or close.
- Has staff members drive on district streets between 2:30 A.M. and 3:45 A.M. to inspect road conditions.

ASD20 Chief of Security and Transportation will notify TCA Chief Operating Officer by 05:30am in the event of a school closure or delay, and by 10:00am if deciding to release students early. The TCA COO will notify the TCA school president, and an assigned designee (currently the TCA IT Director) who will post the closure information to the TCA website at [www.tcad20.org](http://www.tcad20.org).

- The AlertNow electronic notification system will be used to distribute e-mail notification to all parents, based on contact information and preferences listed in InfiniteCampus.
- School staff will be notified by e-mail, phone call, and/or text message based on options selected in the iVisions employee self-service portal.
- All media notification (radio and TV stations) will be handled by ASD20.